

Commonwealth of Massachusetts Public Employee Retirement Administration Commission

## Annual Statement 2014





### Philip Y. Brown

Chairman

### **The Honorable Suzanne Bump**

Auditor of the Commonwealth Vice Chairman

### John B. Langan

Deputy Director, Office of Employee Relations

### James M. Machado

Sergeant Fall River Police Department

### **Kate Fitzpatrick**

Town Manager Town of Needham

### **Elizabeth Fontaine**

Deputy Director of MEFA

### Joseph E. Connarton

**Executive Director** 

### **John Parsons**

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Harry Chadwick, Chief Auditor | James Tivnan, Deputy Chief Auditor

Scott Henderson, Auditor | Susan Kerr, Auditor | James Ryan, Auditor | John Shea, Auditor

William Walsh, Auditor | Sam O'Brien, Auditor | Michael Pasternak, Auditor

You may leave messages for any member of PERAC's Audit Staff at telephone extension 924 in our Somerville offices.





Commonwealth of Massachusetts
Public Employee Retirement Administration Commission

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### **Instructions to Retirement Systems & Pension Funds**

(Henceforth called Systems)

- (1) Date of Filing: The statement is required by law to be filed on or before May 1st.
- (2) The Name of the System must be typed or stamped at the top of all pages and schedules (and duplicate schedules), and on all inserted schedules and loose sheets.
- (3) This statement must be typewritten or prepared legibly using electronic media.
- (4) Blank Schedules will not be accepted. If no entries are to be made, type "NONE" across the schedule in question.
- Each category of investment must be grouped alphabetically on appropriate schedules as listed below. Group totals in each category must be shown (sub-totals should be identified as such). Investments must be listed on a trade date basis (as opposed to the cashbook, which is on a settlement date basis). Purchases made prior to January 1st, but not settled until after December 31st, should be recorded as accounts payable and, as such, should be listed as purchased and owned. Sales made prior to January 1st, but not settled until after December 31st, should be recorded as accounts receivable and, as such, should be listed as sold and no longer owned.\*

### Schedule 1

Cash

### Schedule 2

Short Term Securities (Treasury Bills, Commercial Paper, Repurchase Agreements, CDs, Term Deposits, Money Market Accounts, Cooperative Shares, and Savings and Loan Shares).

### Schedule 3 (A, B, and C)

Fixed Income Securities

### Schedule 4 (A, B, and C)

**Stocks and Options** 

### Schedule 5

Pooled Funds, PRIT Fund, Mutual or Commingled Funds, International Investments, Alternative Investments, and Real Estate Investments

### Schedule 6

Recap of Schedules 1 through 5

### Schedule 7

Recap of all investment-related management, custodial and consultant fees

### **Supplementary Schedule**

We are now requesting that you provide us with a supplemental schedule for Members' Balances in the Annuity Savings Account. Previously, there was some confusion as to whether this information was required. It is required.

(6) If the Annual Statement and Schedules do not contain the information asked for in the blanks, or are not prepared as requested above, they will NOT be accepted by the Commission.

Note: In accordance with the provisions of section 20(5)(h) and section 23(1)(c) and section 23(2)(e) of Chapter 32 of the General Laws, this statement must be filed in the office of the Public Employee Retirement Administration Commission no later than May 1, 2015. The due date for filing will be strictly enforced.

\*It is critical that you determine the status of all pending transactions reported by your custodian on supplemental schedules provided by them. If any adjustments are required, these should be disclosed either in the details of accounts due in receivables, or payments pending in accounts payable. Otherwise, the supplemental schedules need to be notated for pending settlements. It may be necessary to revisit pending transactions from prior periods to properly reconcile these financial results.

Annual Statement for the Year	Ended December 31, 2014 of the Conditions an	(Name of Retirement System)
Organized Under the Laws of th	e Commonwealth of Massachusetts to the Publi	ic Employee Retirement Administration Commission
Date of Certificate	Effective Date	
ADMINISTRATION OFFICE		
Street & Number	City/Town, State and Zip Co	de Telephone Number
the official board members of sai were the absolute property of sa statements, with the schedules a liabilities, income and disbursem	id retirement system, and that on the thirty-first dail id retirement system, free and clear from any liens nd explanations therein contained, annexed, or ref ents, changes in fund balances, and of the condition	ement certify under the penalties of perjury, that we are ay of December last, all of the herein-described assets or claims thereon, except as stated, and the following ferred to, are a full and correct exhibit of all the assets, ons and affairs of the said retirement system on the g to the best of our information, knowledge, and belief,
BOARD OF RETIREMENT  Please identify the	Ex-Officio Member	
name of the Board Member who serves as Chairperson by	(Name Typed)	(Signature)
inserting the title next to his or her name.	Appointed Member	Term Expires
	(Name Typed)	(Signature)
	Elected Member	Term Expires
	(Name Typed)	(Signature)
	Elected Member	Term Expires
	(Name Typed)	(Signature)
	Member Appointed by Other Members	Term Expires
	(Name Typed)	(Signature)
INVESTMENT MANAGERS		
Please compile/submit a complete list. Attach the list to this page.	(Name)	(Address)
the list to this page.	(Name)	(Address)
	(Name)	(Address)
INVESTMENT CONSULTANT	(Name)	(Address)
CUSTODIAN	(Name)	(Address)
	(ITALITE)	(/ taar c33)

Annua	al Statement of the	Retirement System for the Year Ended Dece	ember 31, 2014
ANNU	JAL STATEMENT BALANCE TESTS		
1.	ASSET BALANCE		
	Assets Previous Year		
	Income Current Year		
	Disbursements Current Year	(	_)
	Assets Current Year		
2.	ASSET DIFFERENCE		
	Assets Current Year		
	Assets Previous Year	(	_)
	Difference		
3.	INCOME DIFFERENCE		
	Income Current Year		
	Disbursements Current Year	(	_)
	Difference		
4.	<b>FUND CHANGE DIFFERENCE</b> – Add int Disbursement activities.	terfund transfer credits and debits respectively to Inc	come and
	Total Fund Change Credits Current Year		
	Total Fund Change Debits Current Year	(	_)
	Difference		

NOTE: The difference as a result of tests 2, 3, and 4 should be the same.

FU	NDS	
1.	3293	Annuity Savings Fund
2.	3294	Annuity Reserve Fund
3.	3295	Special Military Service Credit Fund
4.	3296	Pension Fund
5.	3298	Expense Fund
6.	3297	Pension Reserve Fund

**TOTAL ASSETS AT MARKET VALUE** 

(A) Specific details for Accounts Receivable and Accounts Payable are to be disclosed on Schedule A.

Annual Statement of the	Retirement System for	Retirement System for the Year Ended December 31, 2014	.31,2014		
	Balance Dec. 31 Prior Year	Receipts	Interfund Transfers	Disbursements	Balance Dec. 31 Current Year
Annuity Savings Fund					
Annuity Reserve Fund					
Special Military Service Credit Fund					
Pension Fund					
Expense Fund					
Pension Reserve Fund					
TOTAL ALL FUNDS			-0-		

# List below all transfers:

Fund in the Amount of \$ on Account of		Fund in the Amount of \$ on Account of	Fund in the Amount of \$ on Account of	Fund in the Amount of \$ on Account of	Fund in the Amount of \$ on Account of	
	Fund to the	Fund to the	Fund to the	Fund to the	Fund to the	
	Transfer from	Transfer from	Transfer from	Transfer from	Transfer from	

Retirement System for the Year Ended December 31, 2014

Annual Statement of the \_

<ul> <li>1. Annuity Savings Fund: <ul> <li>(a) 5757 Refunds to Members</li> <li>(b) 5756 Transfers to Other Systems</li> <li>Subtotal</li> </ul> </li> <li>2. Annuity Reserve Fund: <ul> <li>(a) 5750 Annuities Paid</li> </ul> </li> </ul>	012
<ul> <li>1. Annuity Savings Fund: <ul> <li>(a) 5757 Refunds to Members</li> <li>(b) 5756 Transfers to Other Systems</li> <li>Subtotal</li> </ul> </li> <li>2. Annuity Reserve Fund: <ul> <li>(a) 5750 Annuities Paid</li> </ul> </li> </ul>	
(b) 5756 Transfers to Other Systems Subtotal  2. Annuity Reserve Fund: (a) 5750 Annuities Paid	
Subtotal  2. Annuity Reserve Fund: (a) 5750 Annuities Paid	
(a) 5750 Annuities Paid	
• •	
( <b>b</b> ) 5759 Option B Refunds	
Subtotal	
3. Pension Fund:	
(a) 5751 Pensions Paid	
Regular Pension Payments	
Survivorship Payments	
Ordinary Disability Payments	
Accidental Disability Payments	
Accidental Death Payments	
Section 101 Benefits	
(b) 5755 3(8)(c) Reimbursements to Other Systems	
(c) 5752 COLAs Paid	
(d) 5753 Chapter 389 Beneficiary Increase Paid	
Subtotal	
4. Expense Fund:	
(a) 5118 Board Members' Stipend	
(b) 5119 Staff Salaries	
(c) 5304 Management Fees	
(d) 5305 Custodial Fees	
(e) 5307 Investment Consultant Fees	
(f) 5308 Legal Expenses	
(g) 5309 Medical Expenses	
(h) 5310 Fiduciary Insurance	
(i) 5311 Service Contracts	
(j) 5312 Rent Expense	
(k) 5315 Professional Services	
(I) 5316 Actuarial Services	
(m) 5317 Accounting Services	
<ul><li>(n) 5320 Education and Training</li><li>(o) 5589 Administrative Expenses</li></ul>	
(p) 5599 Furniture and Equipment	
(q) 5719 Travel Expense	
(r) 5829 Depreciation Expense: Building	
Subtotal	
TOTAL DISBURSEMENTS	

Annual Statement of the	Retirement Sys	tem for the Year Ended	December 31, 2014	
MEMBERSHIP FOR CURRENT YEAR				
ACTIVE MEMBERS	Group 1	Group 2 & 4	TOTAL	
Active Membership, Dec. 31st, Previous Year				_
Inactive Membership, Dec. 31st, Previous Year				_
Enrolled During Current Year				_
Transfers Between Groups	·		- <u></u>	-
Reinstatements of Disabled Members				-
SUBTOTAL				-
Deduct:				
Death				-
Withdrawals				-
Retirements				-
SUBTOTAL				-
Active Membership, Dec. 31st, Current Year				-
Inactive Membership, Dec. 31st, Current Year				-
RETIRED MEMBERS, BENEFICIARIES & SURV	/IVORS			
Retired, Beneficiary, and Survivor				
Membership, Dec. 31, previous year				-
Retirements During the Year:				
Superannuation				-
Ordinary Disability				-
Accidental Disability				-
Termination Retirement Allowance				-
Beneficiary of Deceased Retiree				-
Survivor Benefits from Active Membership				-
SUBTOTAL				-
Deduct:				
Deaths of Retired Members				-
Terminations of Survivor Benefits				-
Reinstatements of Disabled Pensions				-
SUBTOTAL  Retired Membership Dec 31 suggestives				-
Retired Membership, Dec. 31, current year Superannuation				
Ordinary Disability				-
Accidental Disability				-
Termination				-
Beneficiaries from Accidental Deaths				-
Beneficiaries from Section 100				-
Beneficiaries from Section 101				-
Beneficiaries under Option (C)				-
Option (D) Survivor Allowance				-
Section 12B Survivor Allowance				-
Section 120 Salvivor Allowance				-
Total Retired, Beneficiary, and Survivor Membership, Dec. 31, Current Year				
			-	-
TOTAL MEMBERSHIP:				
Active, Inactive, Retired, Beneficiary,				
and Survivor, Dec. 31, Current Year				_

### Schedule A: Detail of Accounts Receivable and Accounts Payable

	eceivable	Amount	Original Date
4891	Members' Deductions		
4892	Transfers From Other Systems		
4893	Members' Make Up Payments and Redeposits		
4900	Members' Payments from Rollovers		
4898	3(8)(c) Reimbursements from Other Systems		
4899	Received from Commonwealth for COLA and Survivor Benefits		
4884	Realized Profits on Sale of Investments Credit		
4894	Pension Fund Appropriation (Current Fiscal Year)		
4894	Pension Fund Appropriation (Previous Fiscal Year)		
4890 (4880)	Contributions Received from Municipality on Account of Military Service		
4897	Federal Grant Reimbursement		
4895	Pension Reserve Appropriation		
Investm	nents Sold But Funds Not Received (list individually)		
AL REC	EIVABLES (Must agree with Page 2, line #20.)		
ounts Pa	ayable		
5757	Refunds to Members		
5756	Transfers to Other Systems		
5750	Annuities Paid		
5759	Option B Refunds		
5751	Pensions Paid		
5755	3(8)(c) Reimbursements to Other Systems		
5752	COLAs Paid		
5753	Chapter 389 Beneficiary Increase Paid		
4885	Realized Loss on Sale of Investments		
5118	Board Members' Stipend		
5119	Staff Salaries		
5304	Management Fees		
5305	Custodial Fees		
5307	Investment Consultant Fees		
5308	Legal Expenses		
5309	Medical Expenses		
5310	Fiduciary Insurance		
5311	Service Contracts		
5312	Rent Expense		
5315	Professional Services		
5320	Education and Training		
5589	Administrative Expenses		<del></del>
5599	Furniture and Equipment		
5719	Travel Expense		<del></del>
	nents Sold But Funds Not Paid (list individually)		
IIIVCStii	ients sold but i dilas Not i ala (list ilialvidually)		

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

Cash Account Activity During Year *Cash defined in ledger #1040 as Savings or Checking	<b>r</b> avings or Checking					
Description:	(A)	(B)	(C)	(D)	(E)	(F)
			Income Reinvested/		=A+B+C-D	Cash Income Paid to
Type of Account, Account Number,	Book Value at End Total Deposits	<b>Total Deposits</b>	Redeposited into	Withdrawals	Total Book Value	System Not Reinvested
Interest Rate (List alphabetically)	of Previous Year	this Year	Account	during Year	Dec 31st This Year	or Redeposited

Interest Due and Accrued <u>December 31st</u>

<u>©</u>

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

Short Term Securities\* Bought and Sold or Matured During the Year as well as Still Held on December 31st
\*Short Term defined in ledger #1100 as U.S. Treasury Bills, Commercial Paper, Repurchase Agreements, CDs, Term Deposits, Money Market, Cooperative Shares, Savings and Loan Shares

Description:	(A)	(B)	(C)	(a)	(E)	(F)
Including CUSIP or Account No., Interest				Amount Received at Maturity		
Rate, Maturity Date (List alphabetically.				(Expiration or Upon Liquidation)		
Rolled over securities must be listed as	Date	<u>Par</u>	Cost Including	Less Commissions and	Market Value Dec.	Interest Received
sold and then repurchased.)	Acquired	<u>Value*</u>	<u>Commissions</u>	Excluding Interest	31st Current Year	<u>During Year</u>

Due and Accrued Dec. 31st

<u>©</u>

## Schedule No. 3A

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

<b>Domestic Fixed Income Securities Owned at End of Year</b> (Foreign Fixed Income Securities must be listed on Schedule 5)	<b>es Owned at End o</b> nust be listed on Sc	<b>ıf Year</b> :hedule 5)					
Description:	(A)	(B) Cost or Market	(C)	(D)	(E)	(F)	(9)
Including Maturity Date and Interest Rate (List Alphabetically)	Value at Er  CUSIP Number* Prior Year	Value at End of Prior Year	Unrealized Gain	Unrealized Gain Unrealized Loss Market Value	<u>Market Value</u>	Interest Due and Interest Received During Year Accrued Dec. 31st	Accrued Dec. 31st

\*Optional Entry

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

Name of Broker <u>@</u> **(C)** Date Acquired (Trade Date) Par Value\* **Domestic Fixed Income Securities Purchased During Year** (Foreign Fixed Income Securities must be listed on Schedule 5) (B **CUSIP Number** € Interest Rate (List Alphabetically) Including Maturity Date and **Description:** 

Cost Excluding Accrued Interest, but Including Commissions

Paid Accrued Interest

Commissions Paid

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**Schedule No.3C** 

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

**Domestic Fixed Income Securities Sold During Year** (Foreign Fixed Income Securities must be listed on Schedule 5)

(7)	Interest Received	During Year Including Interest Sold
€		= G-F Realized Loss
(H)		= G - F Realized Gain
( <b>G)</b> Amount Received	on Sale Less Commissions	Excluding Accrued Interest
(F)		Market Value Previous <u>Dec 31st</u>
(E)		Commissions
<u>Q</u>		Name of <u>Broker</u>
(C)		Date Sold or Matured (Trade Date)
(B)		Par Value*
€		CUSIP
Description:		Including Date of Maturity and Interest <u>Rate (List alphabetically)</u>

\*Optional Entry

Retirement System for the Year Ended December 31, 2014 Schedule No. 4A

Based Annual Statement of the

**Equities Owned at End of Year** Equities defined as stocks or options (Pooled Funds must be listed on Schedule 5)

Description:	(A)	(B)	(C) Rate Der Chare	(D)	(E)	(F)	(b)	(H)	(1)
Give Complete Description (List Alphabetically)	CUSIP	Number <u>of Shares</u>		Market Value at End of Previous Year	and (Sales) at Book Value Current Year	Market Value at End of Current Year	= F - D - E Unrealized Gain	= F - D - E Unrealized Loss	Dividends Received During <u>Year</u>

## **Schedule No. 4B**

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

Retirement System for the Year Ended December 31, 2014		(D) (E) (F) Cost to System Including	Name of Broker Commissions and Fees Paid
for the Year E	Schedule 5)	( <b>C)</b> Date Acquired	(Trade Date)
Retirement System	nds must be listed on	(B)	Number of Shares
	<b>y Year</b> r options (Pooled Fu	(A)	CUSIP Number
Annual Statement of the	<b>Equities Purchased During Year</b> Equities defined as stocks or options (Pooled Funds must be listed on Schedule 5)	<b>Description:</b> Give Complete Description	(List Alphabetically)

### **Schedule No. 4C**

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

**Equities Sold During Year** Equities defined as stocks or options (Pooled Funds must be listed on Schedule 5)

(A) (CUSIP Number	Description: Give Complete Description (List)
5	45 cc

Retirement System for the Year Ended December 31, 2014 Annual Statement of the

**Schedule of Pooled Funds**This schedule is to be used for the PRIT Fund and Pooled Funds (e.g., Venture Capital, Real Estate, Mutual Funds, Commingled Funds).

	Description:	æ	(B)	(Ú	<u>@</u>	(E)	(F)	ีย	Œ	€	( <del>S</del>	( <del>K</del> )
		Market							Total Sales/			
	Give Complete	Value at	Total						Redemptions			
PERAC	Description	End of	Purchases	Reinvested					this Year -	Cash Dividends		= A+B+C+D-E+F-G-H-I-J
Ledger	(List alphabetically	Previous	This Year	Investment	Realized	Realized	Unrealized	Unrealized	Amount	Distributions to	Fees	Market Value at End of
Number	by category)	Year	at Cost		Gain*	Loss*	Gain*	Loss*	Received	Systems this Year	Paid	Year**

<sup>\*</sup> If available.\*\* If using most recent period prior to year-end, please list date.

Retirement System for the Year Ended December 31, 2014 seed Schedule No. 6

Annual Statement of the \_\_\_\_

# **Summary of Investments Owned**

			Current Market	Interest Due and Accrued as	Paid Accrued Interest on Purchases in		Unrealized	Unrealized Unrealized	Realized Realized	Investment Income Received
Catego	Category of Investment	estment	Value	of Dec. 31, 2014	Current Year	Current Year	Gains	Losses	Gains Lo	 During Year
<del>-</del>	1040	Cash								
2.	1100	Individually Owned Short Term Investments								
3.	1180	Fixed Income Securities								
4	1170	Equities								
5a.	1101	Pooled Short Term Funds								
5b.	1172	Pooled Domestic Equity Funds								
5c.	1173	Pooled International Equity Funds								
5d.	1174	Pooled Global Equity Funds								
5e.	1181	Pooled Domestic Fixed Income Funds								
5f.	1182	Pooled International Fixed Income Funds								
5g.	1183	Pooled Global Fixed Income Funds								
5h.	1193	Pooled Alternative Investments / Private Equity								
5i.	1194	Pooled Real Estate Funds								
5j.	1195	Pooled Domestic Balanced Funds								
5k.	1196	Pooled International Balanced Funds								
51.	1197	Hedge Funds								
5m.	1198	PRIT Cash Fund								
5n.	1199	PRIT Core Fund								

# Supplementary Schedule

Annual Statement of the

Retirement System for the Year Ended December 31, 2014

Members' Balances in the Annuity Savings Account

Balance Current Year Transfer to Pension <u>Reserve Fund</u> Transfer to <u>Pension Fund</u> Transfer to Annuity Reserves Reductions Total Interest Current Year Total Additions Current Year Previous <u>Balance</u> Member's Name